

# SUN PRAIRIE COUNTY WATER DISTRICT

## Regular Meeting of the Board of Directors

Agenda for the Meeting of the Board

January 20th, 2025

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 6:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: December 16th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

### OLD BUSINESS:

- A. Drinking Water Upgrade Project
  - i. Dan Richardson, KLJ (Invited)
  - ii. Re-Bid Meeting Update
  - iii. Exploratory Excavation
  - iv. Monthly Teams Meeting Update from Thursday, December 19th, 2024, 11:00 AM – 12:00 PM
  - v. Next Monthly Teams Meeting Tuesday, January 21st, 2025, 1:30 PM – 2:00 PM

### NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
  - a. December 2024: Total Gallons 555,500; Avg Gallons 17,919; Avg POI 0.63; Avg Dist 0.26
  - b. Asset Inventory and Replacement/Purchase Timeline
  - c. Work Projects Completed
  - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
    - i. Dennis Schwecke – Irrigation Pump Status
  - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
  - f. DEQ – Waiver Renewal Requirement Letter and Renewal Form, Due 1/31/2025
- VI. TREASURER'S REPORT:
  - a. December 31st, 2024: Operating \$21,282.29; Savings \$25,031.55; Construction \$48,274.33
  - b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project
  - c. Delinquent Accounts Receivable Report as of December 16th, 2024
- VII. PRESIDENT'S REPORT:
  - a. Development of Rules & Regulations and S.O.P. (Standard Operating Procedure) Manual
  - b. Irrigation and Water Does and Don'ts 2025
- VIII. BILLS TO BE PAID: Energy Laboratories \$63.00 (Test Kits – Drinking Water); NorthWestern Energy \$477.48 (Electric - Drinking Water); MT State Fund \$261.31 (Workers Compensation – Combined); SPVCWSD \$271.12 (Rent & Supplies – Combined); Mid-American Pump & Supply \$5,081.00 (Parts & Materials - Irrigation); Payroll \$x,xxx.xx (Combined); Board Stipend \$285.00 (Combined)
- IX. CORRESPONDENCE:
  - a. Montana Rural Water Conference March 12-14, 2025

### MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for February 17th, 2025, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: [www.spcwaterdistrict.com](http://www.spcwaterdistrict.com) for more information or Facebook: [www.facebook.com/sunprairiecountywaterdistrict](http://www.facebook.com/sunprairiecountywaterdistrict)

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND