

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

April 15th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: March 18th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per ***MCA 2-3-103 Public participation.***

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (***Invited***)
 1. DEQ Letter re: Proposed New Well
 2. KLJ Engineering Statement – Open Balance \$60,002.00
 3. KLJ Engineering Invoice #10205004 \$5,932.00 & #10205005 \$481.00
 - ii. Sarah Converse, Sweetgrass Development (***Invited***)
 - iii. Update on Monthly Teams Meeting Tuesday, March 19, 2024, 1:00 PM – 1:30 PM
 - iv. Next Monthly Teams Meeting Tuesday, April 23, 2024, 2:00 PM – 2:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. March 2024: Total Gallons 574,700; Average Gallons 18,539; Avg POI 0.66; Avg Dist 0.33
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. March 29th, 2024: Operating \$35,572.06, Savings \$25,022.15, Construction \$0.00
 - b. Delinquent Accounts Receivable Report as of April 15th, 2024
- VII. PRESIDENT'S REPORT:
 - a. SPCWD - Development of Rules and Regulations and S.O.P. Manual – Update
 - b. 2024 Annual Budget Overview
 - c. Public Meeting once Contracts Signed / Bylaws Completed
 - d. 2024 Board Member Election
 - e. Spring Irrigation Discussion – Odd/Even Days – April 15, 2024, Start-up
 - f. Rural Water Impact & Municipal Impact – Website Estimate & Flyer
- VIII. BILLS TO BE PAID: Energy Laboratories \$53.00 (Test Kit, Drinking Water); NorthWestern Energy \$523.26 (Electric, Drinking Water); Montana Valley Irrigation, LLC \$120.25 (Repairs, Irrigation); Fisher Enterprise Welding \$2,225.00 (Repairs, Irrigation); Northwest Pipe Fittings, Inc. \$517.24 (Repairs, Irrigation); NAPA Auto Parts \$272.01 (Generator Repairs, Drinking Water); Poncelet Excavating LLC \$1,840.00 (Repairs, Drinking Water); SPVCWSD \$266.46 (Office Rent & Supplies, Combined); Payroll \$2,277.26 (Combined); Board Stipend \$228.00 (Combined); Internal Revenue Service \$1,116.56 (Federal Payroll Taxes, Combined); Montana Unemployment Insurance \$23.83 (Unemployment Insurance, Combined)
- IX. CORRESPONDENCE:

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for May 20th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND