

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

August 19th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: July 15th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (Invited)
 - ii. Sarah Converse, Sweetgrass Development (Invited)
 - iii. Resolution for Draw #3 – ARPA Local Fiscal Recovery Funds \$3,551.50, MCEP \$986.00
 - iv. Monthly Teams Meeting Tuesday, July 23, 2024, 2:00 PM – 2:30 PM
 - v. Next Monthly Teams Meeting Tuesday, August 20, 2024, 2:00 PM – 2:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. July 2024: Total Gallons 1,204,900; Avg Gallons 38,868; Avg POI 0.67; Avg Dist 0.28
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. July 31st, 2024: Operating \$10,692.72; Savings \$25,026.32; Construction \$0.00
 - b. Delinquent Accounts Receivable Report as of August 19th, 2024
- VII. PRESIDENT'S REPORT:
 - a. Development of Rules and Regulations and S.O.P. (Standard Operating Procedure) Manual – Update; Approval of: Watering Violation Protocols
 - b. KLJ Contract Services for Grant Management – Discussion
 - c. Construction Checking Account, Second Opening, Update and Approval
 - d. Public Meeting / TBD
 - e. Additional Funding Needed for Water Upgrade Project
- VIII. BILLS TO BE PAID: NorthWestern Energy \$3,018.10 (Electric – Irrigation), \$585.46 (Electric – Drinking Water); Hawkins \$4,658.32 (Chemicals & Freight – Drinking Water); Energy Laboratories \$53.00 (Test Kits – Drinking Water); Cascade Electric \$282.00 (Contract Labor – Irrigation); Northwest Pipe Fittings \$166.10 (Repairs – Irrigation); SPVCWSD \$272.68 (Rent & Supplies – Combined); United States Treasury \$125.36 (Payroll Taxes – Combined); Payroll (Combined); Board Stipend \$285.00 (Combined)
- IX. CORRESPONDENCE:

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for September 16th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND