

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for the Meeting of the Board

January 20th, 2025

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 6:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: December 16th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (Invited)
 - ii. KLJ Engineering Invoice #10220144 1/15/2024 \$8,024.50
 - iii. Gannett Montana LocalIQ Invoice #0006801200 11/30/2024 \$1,272.00
 - iv. Re-Bid Meeting Update from January 9th, 2025
 - v. Exploratory Excavation
 - vi. Monthly Teams Meeting Update from Thursday, December 19th, 2024, 11:00 AM – 12:00 PM
 - vii. Next Monthly Teams Meeting Tuesday, January 21st, 2025, 1:30 PM – 2:00 PM
 - viii. Email and Proposal from Nittany Grantworks

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. December 2024: Total Gallons 555,500; Avg Gallons 17,919; Avg POI 0.63; Avg Dist 0.26
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - i. Dennis Schwecke – Irrigation Pump Status
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
 - f. DEQ – Waiver Renewal Requirement Letter and Renewal Form, Due 1/31/2025
- VI. TREASURER'S REPORT:
 - a. December 31st, 2024: Operating \$21,088.27; Savings \$25,031.55; Construction \$48,274.33
 - b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project
 - c. Delinquent Accounts Receivable Report as of December 16th, 2024
- VII. PRESIDENT'S REPORT:
 - a. Development of Rules & Regulations and S.O.P. (Standard Operating Procedure) Manual
 - b. Irrigation and Water Does and Don'ts 2025
- VIII. BILLS TO BE PAID: Energy Laboratories \$63.00 (Test Kits – Drinking Water); NorthWestern Energy \$477.48 (Electric - Drinking Water); MT State Fund \$261.31 (Workers Compensation – Combined); SPVCWSD \$271.12 (Rent & Supplies – Combined); Mid-American Pump & Supply \$5,081.00 (Parts & Materials - Irrigation); Payroll \$2,311.32 (Combined); Board Stipend \$285.00 (Combined)
- IX. CORRESPONDENCE:
 - a. Montana Rural Water Conference March 12-14, 2025

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for February 17th, 2025, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND