

# SUN PRAIRIE COUNTY WATER DISTRICT

## Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

May 20th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: April 15th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

### OLD BUSINESS:

- A. Drinking Water Upgrade Project
  - i. Dan Richardson, KLJ (*Invited*)
    1. KLJ Engineering Statement – Open Balance \$66,415.00
    2. KLJ Engineering Invoice #10206343 \$1,557.50 & #10206344 \$481.00
  - ii. Sarah Converse, Sweetgrass Development (*Invited*)
  - iii. Update on Monthly Teams Meeting Tuesday, April 23, 2024, 2:00 PM – 2:30 PM
  - iv. Next Monthly Teams Meeting Tuesday, May 21, 2024, 2:00 PM – 2:30 PM

### NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
  - a. April 2024: Total Gallons 497,200; Average Gallons 16,573; Avg POI 0.68; Avg Dist 0.27
  - b. Asset Inventory and Replacement/Purchase Timeline
  - c. Work Projects Completed
  - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
  - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
  - a. April 30<sup>th</sup>, 2024: Operating \$39,180.75, Savings \$25,023.17, Construction \$0.00
  - b. Delinquent Accounts Receivable Report as of May 20th, 2024
- VII. PRESIDENT'S REPORT:
  - a. SPCWD – Adopt Rules and Regulations and S.O.P. Manual Update
  - b. 2024 Annual Budget Overview
  - c. Public Meeting once Contracts Signed / Bylaws Completed
  - d. 2024 Board Member Election
    - a) Oath of Office, Resolutions, Board President & Vice-President
  - e. Spring Irrigation Discussion
- VIII. BILLS TO BE PAID: Rural Water Impact & Municipal Impact \$898.00 (Website – Combined); NorthWestern Energy \$472.85 (Electric – Drinking Water); DEQ \$30.00 (Operator License – Drinking Water); Montana Rural Water Systems \$12.50 (Water Board Bible – Combined); Board Stipend \$228.00 (Combined); Payroll (Combined); Energy Laboratories \$53.00 (Test Kits – Drinking Water); Rocky Mountain Insurance Services \$3,769.00 (Insurance - Combined); Hawkins \$3,733.45 (Chemicals & Freight – Drinking Water); SPVCWSD \$266.46 (Rent & Office Supplies – Combined)
- IX. CORRESPONDENCE:

### MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for June 17th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: [www.spcwaterdistrict.com](http://www.spcwaterdistrict.com) for more information or Facebook: [www.facebook.com/sunprairiecountywaterdistrict](https://www.facebook.com/sunprairiecountywaterdistrict)

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND