

# SUN PRAIRIE COUNTY WATER DISTRICT

## Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

**November 18th, 2024**

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: October 21st, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

### OLD BUSINESS:

- A. Drinking Water Upgrade Project
  - i. Dan Richardson, KLJ (Invited)
  - ii. Resolution for Draw #6 – \$4,995.80
    1. KLJ Invoice #10216586 Task #2 \$4,349.50
    2. Independent Record Invoice #2B2098A9-0008 \$646.30
  - iii. Monthly Teams Meeting Update from Tuesday, October 22nd, 2024, 1:00 PM – 1:30 PM
  - iv. Next Monthly Teams Meeting Tuesday, November 19th, 2024, 1:15 PM – 1:45 PM
  - v. Additional Funding Needed for Water Upgrade Project
  - vi. Public Meeting / TBD

### NEW BUSINESS:

- B. FY2025 Annual Budget and Rates Increase Discussion

### V. WATER OPERATOR'S REPORT:

- a. October 2024: Total Gallons 709,500; Avg Gallons 22,887; Avg POI 0.70; Avg Dist 0.26
- b. Asset Inventory and Replacement/Purchase Timeline
- c. Work Projects Completed
- d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
  - i. Dennis Schwecke – Irrigation Pump Status
- e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)

### VI. TREASURER'S REPORT:

- a. October 31st, 2024: Operating \$22,707.91; Savings \$25,029.46; Construction \$51,119.00
- b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project
- c. Delinquent Accounts Receivable Report as of November 18th, 2024

### VII. PRESIDENT'S REPORT:

- a. Development of Rules & Regulations and S.O.P. (Standard Operating Procedure) Manual
- b. Irrigation and Water Does and Don'ts 2025

- VIII. BILLS TO BE PAID: Energy Laboratories \$53.00 (Test Kits – Drinking Water); NorthWestern Energy \$466.87 (Electric - Drinking Water), \$2,362.66 (Electric - Irrigation); MT DEQ \$206.00 (Permit Fees – Drinking Water); SPVCWSD \$271.12 (Rent & Supplies – Combined); Payroll \$2,306.64 (Combined); Board Stipend \$285.00 (Combined)

### IX. CORRESPONDENCE:

- a. Email from Energy Laboratories regarding Price Increase
- b. Email from Montana Dept of Administration regarding Annual Financial Report

### MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for December 16th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: [www.spwaterdistrict.com](http://www.spwaterdistrict.com) for more information or Facebook: [www.facebook.com/sunprairiecountywaterdistrict](http://www.facebook.com/sunprairiecountywaterdistrict)

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND