

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

November 17th, 2025

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 6:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: October 20th, 2025, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per ***MCA 2-3-103 Public participation.***

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. McKenzie Butcher, KLJ (Invited)
 - ii. KLJ Engineering Invoices #7205 10/13/2025 \$2,202.00 & #7206 10/13/2025 \$1,304.00
 - iii. Next Monthly Teams Meeting Tuesday, January 13th, 2026, 2:00 PM - 2:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. October 2025: Total Gallons 626,200; Avg Gallons 20,200; Avg POI 0.72; Avg Dist 0.26
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed, Irrigation Pressure Valve
 - d. Pump & Electrical Upgrade Needed
 - e. Irrigation Shut Down/Prep, Maintenance: Leaks, Pressure Issues, Water Levels
 - f. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. October 31st, 2025: Operating \$5,429.48; Savings \$22,041.88; Construction \$3,584.99
 - b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project
- VII. PRESIDENT'S REPORT:
 - a. SPCWD – Water Rules; Irrigation Rules
 - b. Mail Out Work Product versus Formal Meeting
 - c. Board Member Replacement/Appointment
 - d. Grants and Upgrades for the Future Needed Now
 - e. DEQ Lead Information Request
 - f. SPCWD FY2026 Annual Budget
- VIII. BILLS TO BE PAID: NorthWestern Energy \$514.16 (Electric – Drinking Water) & \$2,044.50 (Electric - Irrigation); Energy Laboratories \$118.00 (Test Kits & Freight – Drinking Water); Payroll \$2,315.40 (Combined); Board Stipend \$228.00 (Combined); MT DEQ \$206.00 (Licenses & Permits – Drinking Water); SPVCWSD \$288.00 (Rent & Office Supplies – Combined)

IX. CORRESPONDENCE:

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for December 15th, 2025, at 6:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: ***www.spcwaterdistrict.com*** for more information or Facebook: ***www.facebook.com/sunprairiecountywaterdistrict***

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND