

# SUN PRAIRIE COUNTY WATER DISTRICT

## Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

**October 20th, 2025**

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 6:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: September 22nd, 2025, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per ***MCA 2-3-103 Public participation.***

### OLD BUSINESS:

- A. Drinking Water Upgrade Project
  - i. Dan Richardson, KLJ (Invited)
  - ii. KLJ Engineering Invoices #6344 9/16/2025 \$5,458.00 & #6345 9/16/2025 \$6,200.00
  - iii. Next Monthly Teams Meeting Wednesday, November 12th, 2025, 2:00 PM - 2:30 PM

### NEW BUSINESS:

#### V. WATER OPERATOR'S REPORT:

- a. September 2025: Total Gallons 852,800; Avg Gallons 28,427; Avg POI 0.62; Avg Dist 0.26
- b. Asset Inventory and Replacement/Purchase Timeline
- c. Work Projects Completed, Irrigation Pressure Valve
- d. Pump & Electrical Upgrade Needed
- e. Irrigation Shut Down/Prep, Maintenance: Leaks, Pressure Issues, Water Levels
- f. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)

#### VI. TREASURER'S REPORT:

- a. September 30th, 2025: Operating \$6,596.49; Savings \$22,040.89; Construction \$13,712.99
- b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project

#### VII. PRESIDENT'S REPORT:

- a. SPCWD – Water Rules; Irrigation Rules
- b. Mail Out Work Product versus Formal Meeting
- c. Board Member Replacement/Appointment
- d. Grants and Upgrades for the Future Needed Now
- e. DEQ Lead Information Request
- f. Email from Board Member Paul Finco
- g. SPCWD FY2026 Annual Budget

- VIII. BILLS TO BE PAID: NorthWestern Energy \$520.77 (Electric – Drinking Water) & \$2,876.47 (Electric - Irrigation); Energy Laboratories \$118.00 (Test Kits & Freight – Drinking Water); Hawkins \$3,260.32 (Chemical Supplies & Freight – Drinking Water) & \$82.29 (Chemical Supplies – Drinking Water); Nittany Grantworks \$1,350.00 (Grant Administration – Drinking Water); Payroll \$2,333.70 (Combined); Board Stipend \$228.00 (Combined); United States Treasury \$1,414.20 (Fed Payroll Withholding – Combined); MT Unemployment Insurance \$33.54 (Unemployment – Combined); SPVCWSD \$288.00 (Rent & Office Supplies – Combined)

#### IX. CORRESPONDENCE:

- a. Montana State Fund – Workers' Compensation Policy Information
- b. DNRC Survey Questionnaire
- c. NorthWestern Energy – Irrigation Season Closeout
- d. Midwest Assistance Program Flyer

### MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for November 17th, 2025, at 6:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: ***www.spewaterdistrict.com*** for more information or Facebook: ***www.facebook.com/sunprairiecountywaterdistrict***

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND