

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

September 16th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: August 19th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (Invited)
 - ii. Sarah Converse, Sweetgrass Development (Invited)
 - iii. Resolution for Draw #4 – \$3,115.50
 1. KLJ Invoice #10213093 Task #2 9/5/2024 \$1,623.00
 2. KLJ Invoice #10213094 Task #3 9/5/2024 \$1,492.50
 - iv. Monthly Teams Meeting Update from Tuesday, August 20, 2024, 2:00 PM – 2:30 PM
 - v. Next Monthly Teams Meeting Tuesday, September 24, 2024, 2:00 PM – 2:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. August 2024: Total Gallons 991,800; Avg Gallons 31,994; Avg POI 0.70; Avg Dist 0.27
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. August 31st, 2024: Operating \$10,270.03; Savings \$25,027.45; Construction \$69,347.00
 - b. Delinquent Accounts Receivable Report as of September 16th, 2024
- VII. PRESIDENT'S REPORT:
 - a. Development of Rules & Regulations and S.O.P. (Standard Operating Procedure) Manual – Update; Irrigation and Water Does and Don'ts 2025
 - b. Dennis Schwecke – Irrigation Pump Status
 - c. Construction Checking Account, Second Opening, Update
 - d. Public Meeting / TBD – Update of going out for Bid and DEQ Letter
 - e. Additional Funding Needed for Water Upgrade Project
- VIII. BILLS TO BE PAID: Energy Laboratories \$108.00 (Test Kits & Freight – Drinking Water), \$108.00 (Test Kits & Freight – Drinking Water), \$108.00 (Test Kits & Freight – Drinking Water); NorthWestern Energy \$569.82 (Electric - Drinking Water), \$2,672.88 (Electric - Irrigation); Hawkins \$3,917.14 (Chemicals – Drinking Water); SPVCWSD \$281.06 (Rent & Supplies – Combined); Payroll \$2,368.78 (Combined); Board Stipend \$285.00 (Combined); Federal Payroll Quarterly Withholding \$1,283.42 (Combined); MT State Quarterly Unemployment \$25.35 (Combined)
- IX. CORRESPONDENCE: DEQ Letter – RE: Approval of Monitoring Waiver for Asbestos (2023-2028)

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for October 21st, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND